



PROFILE

Experienced Instructional Designer with a strong background designing and managing course content, e-learning materials, user training sessions, websites, Learning Management Systems (LMS), and web-based surveys for multiple organizations. Graduated summa cum laude from an online Master's Degree program in Educational Computing. Looking for an opportunity to design and teach instructional materials in a U.S. company or educational institution. Proven ability to analyze, chart, and report on survey and assessment results. Fluent in English and Spanish.

EXPERIENCE

Course Designer/Administrator, University of Puerto Rico; Mayagüez (2008-present)

- Designed University's first courses for their eduCommons platform.
- Deployed and maintained the University's eduCommon instance.
- MacOS 10.5 Server Administrator
- <http://www.ocwupr.org>.

Webmaster, National Estuarine Research Reserve JBNERR; Guayama (2007-present)

- Developed the website for the organization based on client feedback for design and content.
- Designed online games.
- <http://www.jbnerr.org>

Webmaster, Sea Grant Program at the University of Puerto Rico (2007-present)

- Created and managed the website for the University program.
- Met with key contacts in the program to identify, update, and revise important site content.
- Designed web-based questionnaires.
- Taught course on webpage design using TrellixWeb to students in the program.
- Administered the program's Linux web server.
- www.seagrantpr.org

Webmaster, CasaPueblo, a community-based organization; Adjuntas (2005-present)

- Designed and maintained the organization's website and online store.
- Consulted with organization to learn more about their business needs in order to design the website.
- Created an online database, exported documents to PDF files, and edited audio and video for the site.
- Administered the program's Linux web server.
- www.casapueblo.org

Instructional Designer, FLORIDA/CARIBBEAN AIDS EDUCATION & TRAINING CENTER, Puerto Rico (2003-2005)

- Collaborated with subject experts during monthly meetings to develop online programs on recent AIDS treatments and medications to help train doctors, dentists, and other healthcare professionals.
- Delivered instructional materials on CD-ROM and online using WebCT; designed the CDs.
- Designed web-based questionnaires.
- Reported and analyzed research results.

Instructional Designer, INSTITUTE FOR THE DEVELOPMENT OF LEARNING & TEACHING ONLINE, Puerto Rico (2002-2006)

- Prepared educational materials to help professors learn about and use WebCT online courses, including manuals, tutorials, and simulations.
- Designed website, developed online course instructions, and compiled web questionnaires to track and assess the success of the program.
- Led University's first training sessions with professors to show how to administer an online course.



Instructional Designer, CENTER FOR LEARNING COMPLEMENTED WITH INTERNET, Puerto Rico (2000-2005)

- Assembled and managed a computer laboratory for the University; supervised a team of three people.
- Consulted professors on administering their online courses and enriching courses using web-sites, PowerPoint presentations, and online games.
- Trained participants using the WebCT and Nicenet online courses
- Designed PowerPoint presentations, manuals, tutorials, and simulations to aid the training process.

EDUCATION

Interamerican University, Metro — Master of Arts in Educational Computing, 2006

- GPA: 4.0/4.0; graduated Summa Cum Laude
- Honors: United States Achievement Academy Collegiate All-American Scholar Program

University of Puerto Rico, Mayagüez — Bachelor of Arts in Psychology, 2001

- GPA: 3.62/4.0; graduated Magna Cum Laude
- Honors: Dean's List Member
- Honors: Undergraduate Student Achievement Award by the Puerto Rican Psychology Association

TECHNICAL EXPERIENCE

Software: Windows 2000, 2003 Enterprise, XP, Mac OS 9.2.2 and 10.5, Microsoft Word 2007, Microsoft Excel 2007, Microsoft PowerPoint 2007, Microsoft Outlook 2007, Microsoft Visio 2007, Microsoft Publisher 2007, Adobe InDesign CS3, Adobe Photoshop CS3, Adobe Acrobat CS3, Macromedia Fireworks CS3, Macromedia Contribute CS3, Macromedia Dreamweaver CS3, CuteSite Builder 4.0, Biblioscape 6.0, SnagIt 8.0, Snapz Pro X, Perseus SurveySolutions 7.0, Keynote 4.0, Pages 3.0

Learning Management Systems: WebCT, Nicenet and Moodle

E-Learning Content Development: Macromedia Breeze, Robodemo 4.0, Macromedia Captivate 3.0, Articulate Presenter, Articulate QuizMaker, Macromedia RoboHelp 7.0, Toolbook 2004, Macromedia Authorware 7.0

Student Information System: Centre/SIS

Websites Designed: <http://www.casapueblo.org>, <http://www.seagrantpr.org>, <http://www.uprm.edu/biotech>, <http://www.casapueblo.org/radio/>, <http://vieques.uprm.edu>, <http://www.asistenciaeducativa.com>, <http://www.computacioneducativa.info>, <http://www.jbnerr.org>, <http://www.vidamarinapr.org>